

**Cerebral Palsy Society of NZ Inc
Minutes of the Executive Board Meeting**



**Thursday, 6pm, 12th Feb 2009
Yarnton House, 14 Erson Ave, Royal Oak**

PRESENT:

Karl Sangster, Immanuel Koks, Paul Munckhof (Michael Northcott-interpreter), Daniel Aldersley, Amy Hogan, Rosaline Fuatai, Tracy Wadsworth, Dave Thomas and Harvey Brunt (Jody Hogan and Helen Spence, from Mobility Dogs were also in attendance)

APOLOGIES:

Todd Fernie

MOBILITY DOGS

Karl Sangster introduced Helen and Jody. Helen and Jody gave a brief run down of the process of getting, raising, training and matching a dog to a recipient. Jody advised that there were 16 people with CP on the waiting list of 28 people. To bring a dog to the matching stage costs approximately \$25k. Dogs are brought onto the program only after funding for them has been sort. The puppies-in-prison programme was discussed. The Board members asked a number of queries on costs, present funding, staffing numbers, up keep costs of the dog, working life of a dog, what happens when dog retires, number of puppies in prison and number of trainers around the country.

Karl thanked Jody and Helen for coming and they then left the meeting.

A discussion followed on the presentation. Harvey and Amy declared their conflict of interest. After discussion it was agreed to confirm that the resolution from the previous meeting of \$XXk per year for two years with four dogs for members. It was suggested that for consideration of the two dogs already given (Brunt & Patston) that the first two payments be \$XXk each, these two payments to occur in the remainder of our 2008/2009 financial year.

It was moved "That the Society pay \$XXk now, \$XXk in 3 months and then \$XXk quarterly thereafter for the remainder of the two year trial" Karl Sangster/Daniel Aldersley.... carried.

Further consideration would depend on the 6 monthly reports from Mobility Dogs.

MINUTES:

The minutes of the meeting of the 11/12/2008, as tabled required the venue to be changed to Bowmans Restaurant. Apart from that correction the minutes were adjudged to be a true and accurate record. Moved: Harvey Brunt/Amy Hogan.... carried

MATTERS ARISING:

Karl commented on his meeting with Peter Atkinson at the bocchia tournament and how the meeting on the Constitution would probably be near the end of February.

Karl advised that IHC had put together a guide to assist parents. This would be very helpful as a template for a similar project for the Society. Harvey is to source a copy and review its relevance to our member's needs prior to the next meeting.

GENERAL MANAGER's REPORT

Harvey tabled his report and noted those items that had been altered from the report emailed out. He spoke on various items: namely Momentum 09 being postponed, Review to be mailed out next week, 11 Coyle St is presently on the market. Strategy day will be at The Langhams in the Nikau Room. A discussion on taxi companies and suspicions regarding procedures occurred.

It was moved that the report be accepted: Harvey Brunt/Karl Sangster... moved.

MEMBERSHIP

The following applications (25) for membership were put before the board:

Zach Howell & Family (AKL)-has CP	Peter & Rosemary Ray(HML)-Carers
Kathleen Bingham & Family (WHG)-Bocchia	Juanita Marsdan (AKL)-has CP
Pamela Gibson & Family (CHC)-has CP	Anna McMeeken (NLSN)-has CP
Ronald Tipoki (AKL)-has CP	Salome Moeauga & Family(AKL)-CP
Isa Darlington & Family (AKL)-has CP	Michelle Reece (AKL)-has CP
Hannah Smith & Family (HSTG)-has CP	Patrika Hohepa (WHG)-has CP
Lochlan Anderson (Waipukurau)-has CP	Reg Uzzell (WHG)-has CP
Grant Hewitt (WGN)-has CP	Keegan Joe & Family(HML)-has CP
David Bull (AKL)-has CP	Krystal Roper & Family (AKL)-has CP
Torrin Hona (AKL)-has CP	Bruce Ashley (AKL)-has CP
Genevieve Meehan (WGN)-has CP	Richard Selley(HSTG) - has CP
Riya Lad Family(AKL)-has CP	Duane MacDonald Family(Wgnui)- CP
Thane Pullan (CHC)-has CP	

Following a discussion about the applicants it was moved that the above applicants be accepted: Daniel Aldersley/Dave Thomas... carried

FINANCIAL REPORT

The monthly accounts for Dec 08 and Jan 09 were tabled. Harvey spoke to the figures.

Dave asked whether the accountants could assist in preparing the accounts to indicate what was on track and provide comments re trends. Harvey to action for next month's accounts.

It was moved that the accounts be accepted. Karl Sangster/Dave Thomas... carried

OTHER BUSINESS

Investment Committee: Koha and the Future of the Committee

Koha Harvey sort clarification on whether the \$XXkoha agreed at the last meeting was to be retrospective to when the committee began. Karl and Daniel declared their interest. A discussion ensued. It was moved that "the payment of the koha was to be retrospective" Harvey Brunt/Paul Munckhof... carried.

Future: Daniel gave a review of his discussions with Dianne, with the basic conclusion being that the committee had achieved the objectives it had set out to.

It was mover :that the Joint Focus 2000-CP Society Investment Committee be disbanded" Daniel Aldersley/Karl Sangster... carried.

Future handling of investments was to be an item at the Strategy meeting on the 7th March.

11 Coyle St up for Sale

Karl explained the background to the previous attempt to purchase the property in Oct 2007, and also explained the present situation, namely the owners are asking for \$720k. A recent valuation stated the property was currently worth \$670-\$700k.

A discussion ensued on various aspects and future long term strategy for the building. It was agreed that a business case was required as well as Focus' long term strategy for Coyle St.

Strategic Meeting 7th March

Harvey relayed the ideas he and Karl considered needed addressing. These included the cash flow situation of all the entities and rationalising these, setting an upper limit on any capital asset purchase by Focus, above which they would need the Society's agreement to proceed and working out what transfers may be required at the end of this financial year.

Karl suggested that the Society should concentrate on expanding its awareness in order to attract those people with CP whom, to date do not know that we exist. Amy suggested any such campaign should have a practical aim of informing people with CP as to how we can benefit them.

Harvey is to circulate an email, suggesting topics for discussion and the Board members are to comment and add to it.

Jimmy Chong Grant Application

The application had been circulated to members prior to the meeting. Harvey gave the back ground on the relationship the Society has with Auckland University.

After much discussion it was moved that "the Society pays his course fees of \$XXX. We invite Jimmy to attend a Board meeting during the year to update us on his progress at which stage we may consider further support" Karl Sangster/Harvey Brunt... carried

Guide through the Welfare System

Immanuel advised that he was in the process of interfacing with DSW over the changes that will be happening when he gets married. Immanuel suggested it may be beneficial to document and share such information with members. The Board agreed that such a resource would be valuable and in line with other advisory documentation discussed at previous meetings. It was agreed that Immanuel would scope his project and present it for approval.

Before closing the meeting Karl made special thanks to the team for their efforts in organising the excellent Christmas lunches and the successful Boccia Holiday Tournament.

Meeting concluded at 8:10pm

Next meeting is at 6pm, 12th March 2009 at Yarnton House, Erson Ave, Royal Oak

Approval of minutes by Board

Karl Sangster-President

Date