

**Cerebral Palsy Society of NZ Inc
Minutes of the Executive Board Meeting**



**Thursday, 6pm, 17th Sep 2009
Yarnton House, 14 Erson Ave, Royal Oak**

PRESENT:

Daniel Alderley (Chair), Harvey Brunt, Paul Munckhof (Michael Northcott as interpreter), Tracy Wadsworth, Rosaline Fuata'i, Todd Fernie, Amy Hogan plus guests John Wade (Focus2000) and Tracy Wilson (Focus2000)

APOLOGIES:

Dave Thomas, Karl Sangster, Immanuel Koks

FOCUS 2000 REBRANDING

John Wade and Tracy Wilson of Focus 2000 were in attendance to give the presentation:

The presentation of the rebranding of Focus2000 to Iris, used PowerPoint and circulating handouts. An overview on the symbology, colours, photography and vision of Iris was given. Iris was the messenger of the gods and Iris would be the messenger of hope. John requested feedback from the board. Design works (contracted to create the new brand) had numerous meetings with many of the stakeholders including service users, competitors, and Departments like MOH, MSD and ACC, then a mood board was completed with 4 core values :- Leadership, Expertise, Relationships, Willingness. Part of the reason for the rebranding is to move on from the past and be seen to be in an innovative, focused, person centred organisation with a clear vision for the future and a range of services that fit the person's needs. The brand hopes to Reposition the organisation in a wider segment of the Health and Disability Market.

All rebranding, including the new website, goes live on or before the 22nd of October.

A discussion and question period followed.

The public launch will occur on the 22nd of October at Pinot 231 Orakei Rd, Remuera from 2 to 4pm. The theme will be about people telling their stories, with the hope of people coming away from the event feeling positive and uplifted.

John Wade and Tracy Wilson left the meeting

MINUTES:

Harvey noted that the minutes that had been circulated prior to the meeting had the date of the 17th Aug, this had been corrected to the 27th of August 2009 for the minutes that were tabled: It was moved that the tabled minutes were a true and accurate record: Daniel Alderley /Amy Hogan... carried

MATTERS ARISING:

No Matters

GENERAL MANAGER'S REPORT

The report was tabled and changes to the circulated copy were pointed out. Harvey spoke briefly to the report. It was moved that the report be accepted: Harvey Brunt/Todd Fernie carried

MEMBERSHIP

The following applicants (18) were put before the Board for membership:

Dion Gallop (CHC)	Matthew Willis (Masterton)
Steven Dart Family (AKL)	Michael Watson (AKL)
Jesse Hack (CHC)	Ryan Gillam (Wanganui)
Nathan Parker-Sneed Family(AKL)	Roydon Spice (TGA)
Renes Bashota Family (AKL)	Anna Mackey (AKL)
Karin Short (ROD)	Darren Rowe (ROD)
Brittanie Goodgame-Archer Family(AKL)	Abdulfatah Hassan (AKL)
Gabrielle Koornneef(WGN)	Geoffrey Pike (CHC)
Tony Dale (INV)	Grant Allely (AKL)

After discussion, it was moved that the above 18 be accepted as members: Daniel Alderley/Amy Hogan..... carried

FINANCIAL REPORT

The August accounts were tabled as read. Harvey noted that the lease of Coyle had been signed but the lease payment catch-up had still to occur. Some assets like Air conditioners will transfer from Focus to CPS. Daniel/Harvey updated about investments and future, suggesting we need to look at what is needed financially for the Society to function, especially in light of Focus projected return over the next 5 years. Focus will send out the financial report prior to the Shareholders meeting. Questions were invited. It was moved that the financial report be accepted: Harvey Brunt/ Paul Munckhof...carried

OTHER BUSINESS

Constitution Review

Since previous meeting, other constitutions were reviewed and general trends were discussed with regard to the CPS constitution. Amendments were highlighted and discussed. GM was a member of the board but did not have voting rights at the board meetings. Employees can be members and can vote. Employees who are members cannot be nominated to the CPS Board (this will mean existing employees/contractors on the Board will have to serve out their term then are unable to re-stand. Other changes were discussed. It was moved "that the revised Constiution with the agreed amendment be submitted to the AGM for approval, subject to the Charities Commission approval"
Daniel Alderley/ Rosaline Fuata'i..... carried

Shareholders Meeting

10th October at the Red Elephant in Newmarket has been booked.

Nominations

Cut off date is 18th Sep (tomorrow) . If short of nominations co-opting can occur later to add extra skills to board. Some queries were answered.

Lease Agreement

The lease agreement has been signed for \$ZZZk+ GST per year, with review next year and then every 2 years thereafter. Term is 5x3x3. Agreement effective 1st July 2009.

Sponsorship of Dr Joanne Kurtzburg of Duke University

Harvey spoke with Assoc Prof. Sue Stott and said that the board's offer of \$12000 for travel still stood. Sue communicated the offer to Dr Kurtzburg who is considering the offer. Harvey researched Dr Kurtzburg on the internet. Harvey relayed how he had been approached TVNZ's Sunday program for stem cell comments.

AGM Preparations

Harvey informed Board that the Constitution, Financial report and other documents for the AGM would be printed into a booklet for distribution to the membership by the 4th Oct.

Meeting closed at 7.30pm

Karl Sangster

Date

Daniel requested that the next meeting be on 8th October 2009.