

**Cerebral Palsy Society of NZ Inc
Minutes of the Executive Board Meeting**



**Thursday, 6.00pm, 14th October 2010
Yarnton House, 14 Erson Ave, Royal Oak**

PRESENT:

Karl Sangster, Daniel Aldersley, Harvey Brunt, Paul Munckhof (Michael Northcott as interpreter), Amy Hogan, Rosaline Fuata'i, Tracy Wadsworth and Redmond Nicholson

APOLOGIES:

None

MINUTES:

The minutes of the meeting of the 9th September were tabled. The tabled minutes were adjudged to be a true and accurate record: Harvey Brunt/Paul Munckhof.... carried

MATTERS ARISING:

Harvey spoke to the Anti-Fraud Policy. One had been obtained from the Auditors that was for schools. This will be used as a template and adjusted to suit the Society and circulated to Board members for discussion at the Board meeting in November. Action Harvey

CONFLICT OF INTEREST REGISTER

There were no changes to the Interest Register.

GENERAL MANAGER'S REPORT

The report had been circulated. The updated GM's report was tabled. Harvey spoke to the report and then sort questions.

Discussion occurred regarding a replacement for Todd Fernie on the Consumer Consortium. The position is to be advertised and a person selected. They must have lived experience of CP. Harvey to advertise on Website/Review. Next Consumer Consortium is in April 2011.

It was moved **'that the GM's report be accepted'**: Harvey Brunt/Amy Hogan.....carried

MEMBERSHIP

The following applicants (8) were put before the Board for membership:

Emily Payne (CHC)	Jessica Hamill (DND)
Angela Montgomery (CHC)	Brooke Fraser (CHC)
Sharon Groufsky (CHC)	Mathew Ngametua (AKL)
Paapu Houppapa (WGN)	Paige McLeary (ROT)

Paige McLeary application had been sent with an unsigned cheque. Parents contacted and will deposit money by direct credit.

A brief discussion occurred on the applicants. It was then **moved 'that the above 8 applicants be approved for membership, with Paige McLeary, subject to payment of membership fee.'** Karl Sangster/Paul Munckhof.... carried

FINANCIAL REPORT

The accounts were tabled, this being the first set from the Xero system. Harvey spoke to the accounts then asked for questions. Dr Kurtzberg's refund had been received. Daniel commented that there were two 'National Travels', Harvey to look into it. Daniel queried the need for iphones and whether the phones were too high end. Harvey believed they would pay for themselves with increases in efficiency and savings on broadband when travelling.

It was moved that the accounts be accepted: Karl Sangster/Paul Munckhof.... carried

OTHER BUSINESS

Karl's Update

Karl apologised for not having advised the Board of personal matters that could have impacted on the Society. At the time Karl did not believe that there would be an impact on the Society or Iris but in retrospect he now considered that it could have. Karl acknowledged that this matter had impacted on Iris with potential for it to have impacted on the Society. Karl recounted the history of a two year saga that had now been concluded.

The discussion covered family members working or volunteering their services to the Society. It was agreed that such work for the Society should be noted on the Interest Register so that Board members were aware of such activities.

It was moved that **'the Board accepts Karl Sangster's resignation from his directorship of Iris Ltd'** Rosaline Fuata'i/Tracy Wadsworth... carried

Red commented on how the rules with the MoH were continually changing and it made everyone vulnerable to investigation. Red asked what he could put on his blog. It was agreed that it needed to be stated that views were his and not those of the Society or Iris.

It was agreed that an appointment of a replacement for Karl on the iris Board be deferred and that Daniel supply a synopsis of Iris Board Meeting in the form of a report until a replacement for Karl was made. Rosaline enquired as to Iris reporting back on the last Quarter. Iris had scheduled to report at this meeting but it had been deferred to the November meeting.

Iris Update/Budget

Daniel gave an update of the MoH hosted individualised funding (HIF) investigation and the subsequent letter from Anne O'Connell. Iris were now looking as to how they would exit as a HIF provider as they felt this was not in their interest going forward. Also the ongoing viability of HIF under the new rules and rates was marginal. There is a contingent liability, allowed for in last year's figures on Iris for approx \$ZZk arising from the audit.

With the court case involving 'sleep overs', Iris has a contingent liability of approx \$X.XM growing by approx \$YYk per month. A discussion followed about the reserves held by Iris and whether this should be reduced such that if any new contingencies were to come to light then the Group's risk was minimised. Daniel was asked to discuss this at the next Iris Board meeting and to seek Iris' proposed strategy around this.

Sexual Advocacy and Advocacy Meeting

These items were deferred till the next Board meeting

Consolidated Accounts

The consolidated accounts (CP Society and Iris) from the auditors were tabled. It was moved '**that the Board accept the audited Consolidated Accounts for the Cerebral Palsy Society Group**' Paul Munckhof/Amy Hogan... carried.

Three copies of the Consolidated Accounts were signed by Karl and Daniel.

Christmas Dinner

Janet had booked GeeGees Restaurant in Greenlane for the Staff/Board/Grants Committee Christmas Dinner for the 17th December at 7pm. People should put this into their diaries.

Resolutions for the AGM.

The resolutions for the AGM were discussed. It was suggested that the Board have an opinion on these to be shared with the meeting. After much discussion it was agreed that the Board's view would be presented to the meeting when the discussion on the resolutions was entered into.

There being no further business the meeting closed at 8:45pm

Karl Sangster

Date

Next meeting: **Tuesday the 16th November 2010, at 6pm at CPS Office.**